

Design and Construction Quality Manager - Person Specification

<i>What are we looking for?</i>		<i>How will we know if you have it?</i>
Qualification	<ul style="list-style-type: none"> BTEC Level 4, HNC, HND, NVQ Level 4, or higher in Building/Construction discipline 	Application form CV
	<ul style="list-style-type: none"> Membership of CIAT, CIOB, ICWCI or RICS an advantage 	
Experience	<p>Minimum of 2 years' recent experience in one of the following roles in the UK, preferably in the Housing Sector:</p> <ul style="list-style-type: none"> Building Control or Warranty Inspector Clerk of Works Building Surveyor, Architectural technician or technologist with inspection role Site trades manager/ supervisor (min 5 years) <p>Experience of technical design and procurement (RIBA Stages 3 to 5) of housing in the UK would be an advantage.</p>	Application form CV Interview
	<ul style="list-style-type: none"> Experience of auditing design and construction information prior to commencement of works 	

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Experience	<ul style="list-style-type: none"> • Experience of inspecting construction projects at all stages of construction from demolition/site clearance to handover including standard setting, pre-closeup, pre-strike, functional and snagging inspections. 	Application form CV Interview
	<ul style="list-style-type: none"> • Experience of managing time-input across different sites and projects 	Application form CV Interview
Knowledge and Skills	<ul style="list-style-type: none"> • Understanding of both the current and emerging regulatory regime in respect of Building Regulations and Building Safety for residential construction 	Application form Test Interview
	<ul style="list-style-type: none"> • Knowledge of other bodies whose requirements and standards are applicable to residential construction 	Application form Test Interview
	<ul style="list-style-type: none"> • Thorough knowledge of building process and the roles of the different trades and professions 	Application form Test Interview
	<ul style="list-style-type: none"> • Understanding of the client relationship with Contractors and housebuilders in Design and Build contracts/ Development Agreements respectively 	Test Interview
	<ul style="list-style-type: none"> • Ability to read and interpret design and fabrication drawings and specifications 	Application form Test Interview
	<ul style="list-style-type: none"> • Ability to keep abreast of changes in construction and service technologies and standards 	Application form Interview
	<ul style="list-style-type: none"> • Knowledge of relevant Health and Safety requirements including CDM 2015 	Application form Test
	<ul style="list-style-type: none"> • Practical knowledge of mechanical and electrical installations would be an advantage 	Application form Interview
	<ul style="list-style-type: none"> • Ability to make concise factual reports both verbally and in writing 	Test Interview
	<ul style="list-style-type: none"> • Ability to demonstrate an understanding of the aspirations of tenants and leaseholders and be committed to meeting these wherever possible 	Application form Test Interview

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Knowledge and Skills	IT competency <ul style="list-style-type: none"> • Microsoft Word for report writing and for downloading of digital site progress photographs (essential) • Microsoft Outlook for time management and communications (essential) • Microsoft Excel for interrogation of spreadsheets • Mobile working software for site inspections (preferred) 	Application form CV
Diversity/Equal Opportunities	Understanding of how diversity policies and equal opportunities play a vital role in customer care	Interview

Additional requirements

- Be able to climb ladders and walk on scaffolding (subject to adequate site H&S provision)
- CSCS accreditation
- SMSTS accreditation or NEBOSH equivalent to enable unaccompanied inspections (preferred)
- Clean driving licence and car owner/motor bicycle owner (not essential)

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Core Competencies	Communication – Using clear and effective written and verbal communication skills with others	Application form CV Test Interview
	Negotiation and Influencing - Able to persuade and convince others to a course of action and/or negotiate solutions	Application form Interview
	Working with others/Team work – Developing and maintaining effective and co-operative working relationships with others and showing respect for all.	Interview
	Innovation and problem solving - Produces ideas for improvements, new activities and problem solving. Understands the principles of process management and is able to put them into practice.	Application form Interview
	Judgement and decision making - Able to make sound decisions and solve problems based on good use of judgement	Test Interview
	Planning and organising - Working in a systematic way, planning and allocating time and resources effectively	Application form Test Interview
	Achieving results and quality focus - Setting high work standards and demonstrating commitment to achieving objectives	Application form Interview
	Customer Focus – Identifying and meeting the needs of internal and external customers	Application form Test Interview
	Liaising and networking – Able to build constructive relationships with others both inside and outside the organisation to improve knowledge, share information and ensure effective business practices.	Application form Interview